



St John's CofE VC School & Specialist Engineering College

September 2011

Dear Parents and Carers,

Year 9 Standards and Expectations Evening: Wednesday 28th September

I am writing to invite you to the Standards Evening for Year 9 on Wednesday 28th September, starting at 7 p.m. in the Main School Hall. During the evening, there will be presentations on what the School will be expecting from your child during this Academic Year.

Details about a rigorous Assessment Cycle will be shared with you, to inform you about how and when students' targets are set and Subject Areas will be tracking and monitoring your child's progress to ensure they maximise their potential.

A Study Skills booklet will be issued which outlines the importance of students managing their workload and meeting deadlines at this stage of their education. If you have individual questions, Senior Staff will also be available to speak to you. The evening is expected to last appropriately one hour.

Students are welcome to accompany their parents and carers to this evening, but will not be expected to wear school uniform.

I hope that you are able to attend this event: I should be grateful if you would complete and return the reply slip below, by Monday 26th September. Alternatively you can notify me by email on rtooze@st-johns-epping.essex.sch.uk

I look forward to seeing you on 28th September.

Yours sincerely,

R. Tooze

Mr R Tooze,
House Leader



----- REPLY
SLIP – please return to your child's **FORM TUTOR** by Monday 26th September 2011

Name of student _____ **Form** _____

I confirm that I have received the letter about the Year 9 Standards Evening and that I/we will/will not be able to attend on that evening. *(Please delete as appropriate)*

Signed _____ date _____
(Parent/Guardian)