



St John's CofE VC School & Specialist Engineering College

20th January 2012

Dear Parents/Carers,

Year 9 Parents' Evening Wednesday 8th February 2012

I am writing to inform you that we will be holding Year 9 Parents' Evening on Wednesday 8th February 2012 from 3.30 pm – 6.30 pm.

This is a very important evening as it will provide you with an opportunity to discuss your child's progress in all his/her subject areas, as well as identifying next step learning targets so he/she can maximise his/her academic potential. The feedback you receive from subject teachers will also inform both you and your child in regard to GCSE and B-Tec Option choices for next year.

Appointments will be made with your child's subject teachers with priority given to Core subjects. However, should you have a specific request to see a teacher from a particular subject area please indicate on the reply slip below. We will do our best to ensure that your appointment times run consecutively. Appointment times will be sent out by email or post.

A strong partnership between the home, child and school can only improve the chances of academic success and student well-being. This was very much the case with last year's record breaking results for St John's School.

Please return the attached reply slip or indicate in your child's planner the most convenient time for your appointments.

If you are unable to attend or you cannot stay for the duration of Parents Evening please contact me on 01992 573 028 or by email at: mbrewin@st-johns-epping.essex.sch.uk.

I look forward to seeing you again at such an important time in your child's education. Please do not hesitate to contact me at the school should you need any further clarification.

Yours sincerely

M. Brewin

Mrs M. Brewin
Assistant Headteacher

✂-----

REPLY SLIP: RETURN TO FORM TUTOR BY **FRIDAY 27th JANUARY 2012**

(PLEASE NOTE: appointment times will be allocated in the order that reply slips are received)

Childs name					Form
Email address	@				
Indicate 1, 2 or 3 (1 = most preferred time)	3.30 – 4.30		4.30 – 5.30		5.30 – 6.30

I do not have an email account please post my appointment

Signature Parent/Carer _____ Form 9 _____

