



St John's CofE VC School & Specialist Engineering College

2nd December 2011

Dear Parents/Carers,

Year 11 Parents' Evening Wednesday 25th January 2012

I am writing to inform you that we will be holding Year 11 Parents' Evening on Wednesday 25th January 2012 from 3.30 pm – 6.30 pm in the Main Hall.

This is a very important evening as it will provide you with an opportunity to discuss your child's progress in all his/her subject areas following the mock examinations and focus days. It will also identify next step learning targets for your child in all subject areas so he/she can maximise his/her academic potential in the summer. The feedback you receive from the subject teachers will also guide both your child and yourselves on potential choice/pathways for September 2012.

Ten minute appointments will be made with **all** of your child's subject teachers. We will do our best to ensure that your appointment times run consecutively. Appointment times will be sent out by email or post.

A strong partnership between the home, child and school can only improve the chances of academic success and student well-being. This was very much the case with last year's record breaking results for St John's School.

If you are unable to attend, or you cannot stay for the duration of Parents' Evening, please contact Julie Norman 01992 573 028 extension 239 or by email at jnorman@st-johns-epping.essex.sch.uk.

I look forward to seeing you again at such an important time in your child's education.

Please do not hesitate to contact me at the school should you need any further clarification.

Yours sincerely

Mrs J. Smith

Deputy Headteacher

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REPLY SLIP TO BE RETURNED TO FORM TUTOR BY **FRIDAY 6TH JANUARY 2012**
(PLEASE NOTE: appointment times will be allocated in the order that reply slips are received)

Childs name						Form
Email address	@					
Preferred Time Indicate 1, 2 or 3 (1 = most preferred)	3.30 – 4.30		4.30 – 5.30		5.30 – 6.30	

I do not have an email account please post my appointment

Signature Parent/carer _____ Form 11 _____