

21st July 2010

Dear Parents and Carers,

**Year 10 Standards and Expectations Evening
Wednesday 8th September 2010 – 7pm to 8pm**

I am writing to invite you to the Year 10 Standards and Expectations Evening on Wednesday 8th September from 7pm to 8pm in the Main School Hall.

During the evening various presentations will take place and information shared with regards to the standards and expectations of the school, such as

- GCSE examination dates / controlled assessments
- Assessment dates and understanding your child's data.
- Parents Evening and Academic Review dates
- Attendance / Punctuality
- How you can support your child's home learning through the VLE

A Study Skills booklet will be issued which outlines the importance of students managing their workload and meeting deadlines at this stage of their education. If you have individual questions, Senior Staff will also be available to speak to you.

Students are welcome to accompany their parents and carers to this evening, but will not be expected to wear school uniform.

I hope you are able to make every effort to attend this very important evening. Please could you complete the reply slip below by Monday 6th September. Alternatively I can be notified by email at jhigginbottom@st-johns-epping.essex.sch.uk.

I look forward to seeing you on 8th September.

Yours faithfully,

**Mrs J. Higginbottom
Year 10 Progress Leader**

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REPLY SLIP – please return to your child's **FORM TUTOR** by Monday 6th September 2010

Name of student _____ **Form 10** _____

I confirm that I have received the letter about the Year 10 Standards and Expectations Evening and that I/we will/will not be able to attend on that evening. *(Please delete as appropriate)*

Signed _____ date _____ *(Parent/Guardian)*