

Dear Parent/ Carer

eSafety and Responsible Use of ICT

ICT including the internet, learning platforms, e-mail and mobile technologies have become an important part of learning at St John's. We expect all pupils to be safe and responsible when using any ICT. It is essential that pupils are aware of eSafety and know how to stay safe when using any ICT.

Please read the 'Acceptable Use Agreement' carefully and discuss this with your child. Please sign and follow the terms of the agreement.

This document can also be viewed on the school website at:
www.st-johns.info

Please return the bottom section of this form to school for our records. Should you require any further information please contact me at the school.

Yours sincerely

Ms Hajwanai

Head of ICT

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eSAFETY PARENTAL AGREEMENT

.....(pupil name) agrees to follow the eSafety rules and to support the safe and responsible use of ICT at St John's School.

Parent/ Carer Signature

Pupil Signature.....

Form Date

Please return to Ms Hajwanai by Friday, 19th March 2010

St John's Acceptable Use Agreement:

St John's Pupil Acceptable Use - Agreement / eSafety Rules

- I will only use ICT systems in school, including the internet, e-mail, digital video, mobile technologies, etc. for school purposes.
- I will not download or install software on school technologies.
- I will only log on to the school network/ Learning Platform with my own user name and password.
- I will follow the schools ICT security system and not reveal my passwords to anyone and change them regularly.
- I will only use my school e-mail address.
- I will make sure that all ICT communications with pupils, teachers or others is responsible and sensible.
- I will be responsible for my behaviour when using the Internet. This includes resources I access and the language I use.
- I will not deliberately browse, download, upload or forward material that could be considered offensive or illegal. If I accidentally come across any such material I will report it immediately to my teacher.
- I will not give out any personal information such as name, phone number or address. I will not arrange to meet someone unless this is part of a school project approved by my teacher.
- Images of pupils and/ or staff will only be taken, stored and used for school purposes inline with school policy and not be distributed outside the school network without the permission of the relevant parties.
- I will ensure that my online activity, both in school and outside school, will not cause my school, the staff, pupils or others distress or bring into disrepute.
- I will respect the privacy and ownership of others' work on-line at all times.
- I will not attempt to bypass the internet filtering system.
- I understand that all my use of the Internet and other related technologies can be monitored and logged and can be made available to my teachers.
- I understand that these rules are designed to keep me safe and that if they are not followed, school sanctions will be applied and my parent/ carer may be contacted.