

12th September 2011

Our Ref: GYu/SKm

Dear Parents and Carers

Re: **Early School Closure**
Open Evening - Wednesday 21st September 2011

I am writing to remind you that we will be holding our annual Open Evening for prospective students on **Wednesday 21st September 2011 from 5.30 p.m.** All parents and carers of current students are welcome to attend. Current students are also welcome to attend if they are accompanied by a parent or carer or if they have been invited to help on Open Evening (in which case your child will receive a letter from the Subject Leader asking for your permission for them to attend).

In order to allow time for final preparations for Open Evening, school will finish at **1.05 p.m.** on 21st September. The bus company has been informed.

Free school meal students can collect their lunch at break time. Lunch will not be available to other students on this day.

Yours sincerely,

Mr. G.Yerosimou
Headteacher